



September 16, 2020

## UPCOMING EVENTS

### Monday, September 21

Athletic Club  
Dine to Donate  
Raising Cane's

### Tuesday, September 22

PTO Dine to Donate  
Game On

### Thursday, October 1

Parent Teacher Conferences  
3:30 - 8:00 p.m.

### Friday, October 2

No School

### Saturday, October 3

First Communion

### Saturday, October 10

First Communion

### Monday, October 12

Athletic Club  
Dine to Donate  
Chipotle

### Friday, October 16

Christian Service  
Spirit Wear Day

### Saturday, October 17

First Communion

### Thursday, October 22

Picture Retake Day

### Tuesday, October 27

A Wired Family Presentation  
Grades 5-8

## WEDNESDAY ENVELOPE CONTENTS

- [8th Grade Graduation Volunteer Form](#) - 8th grade students only
- Parent/Teacher Conference Information - every student grades 4-8
- Game On Dine To Donate Flyer - youngest student
- [St. James Cafeteria Volunteer Sign Up Form](#) - youngest student
- Yearbooks - those that ordered yearbooks last year

## ST. JAMES SCHOOL

### NEW INFORMATION

#### Parent-Teacher Conferences

Parent-Teacher Conferences will be held on October 1 from 3:30-8:00 p.m. and October 12 from 12:30-5:00 p.m. We will once again be using the online program called Pick-A-Time for parents to sign up for conferences for all grade levels. Please click on the directions below for scheduling your appointments. The conference scheduler is now available. All appointments must be finalized by 11:00 p.m. on September 25. At that time, the conference scheduler will be closed so that teachers have adequate time to prepare for conferences. Should you need to cancel after the conference scheduler has been closed, please call the school office at 741-5333. We hope that Pick-A-Time will once again prove to be a convenient and effective means of scheduling conferences.

There are limited time slots available for conferences for grades 4-8. We ask that you consider the feedback from your child's teachers sent home. If a teacher requested a conference, we would highly recommend scheduling a time to see that teacher. If a teacher did not request a conference, please do not feel obligated to conference with that teacher. You will actually assist us in providing enough slots for the necessary conferences. If a teacher did not request a conference and you feel it is still necessary, you may still sign up for a conference.

Due to the ongoing pandemic, conferences will not be held face-to-face. Conferences will occur virtually using Google Meet video conferencing or by telephone. Once you schedule a slot through Pick-A-Time, teachers will reach out with a video or phone conference invitation.

#### [Conference Scheduler Instructions](#)

#### 8th Grade Graduation Volunteers

The Class of 2021 is looking for volunteers to help with different committees for graduation. Please see the attached form for more information.

#### [8th Grade Graduation Volunteer Form](#)

#### Children's Internet Protection Act

School is legally required by federal law (Children's Internet Protection Act) to protect children from accessing obscene or harmful content over the internet. For more information visit

<https://www.fcc.gov/consumers/guides/childrens-internet-protection-act>

We are committed to keeping your children safe when they are using technology. We begin teaching Internet Safety, Digital Citizenship, Internet Usage and Online Communication in kindergarten.

We currently use two outside companies to help us with protecting your children. The first one is Gaggle. Gaggle is used in grades 4-8. It watches their email, drive and office for key words. Click here for an [Incident Response Rubric](#). 99% of notifications that are considered a violation can be explained by what the students are learning in the classroom. The second company is Go Guardian. Go Guardian watches and flags their searches whenever they are logged into their school account. This is also the software that teachers use to make sure that the students are on task in their classroom. Teachers have the ability to close tabs, chat, etc. Please [click here](#) for a more detailed letter regarding Go Guardian.

As always if you have any questions or concerns you can contact Mrs. Linahan at [mlinahan@stjameswo.org](mailto:mlinahan@stjameswo.org).

[Gaggle Response Rubric](#)

[Go Guardian Parent Letter](#)

## Teacher Email

Email is a wonderful tool to communicate between parents and teachers. Please be aware that for many of our teachers, they are not able to check email throughout the school day as they are actively working with our students. Please don't assume that an important, timely message will be read by a teacher. For example, if you need to change your child's end of day routine, an email sent at 10:00 a.m. that morning may not be read by the teacher until students have already been dismissed. For timely information, please contact the school office. Please also understand that a teacher's work hours are from 7:40-3:25 Monday through Friday. Teachers are not expected to communicate in the evenings or weekends when they have time with their families. Thanks for your help!

## REMINDERS

### Northwest Transportation

Payment in Lieu of (PIL) is for non-public schools that the Northwest School Board has deemed impractical to transport to. In the past all families that have chosen to go to a private school had the Request for Payment in Lieu (PIL) mailed out to them. This process is not only time consuming and cost laden, it was prone to errors such as the form not arriving at the families address (moved), not returned, lost in the mail, sent in and lost in the office, or other.

To be more cost conscious and reliable, Northwest has put the form on the district website. This form is accessed by visiting [NWLSD.ORG](http://NWLSD.ORG) and going to the Transportation page. Once there, a short distance down in the middle is 'Payment in Lieu of Transportation'. Families will click on this link to open the form. The form is simple to fill out. A separate form will be completed for each child in the family. This form is now the only accepted submission for requesting PIL. No paper form will be mailed or accepted.

The form must be completed by September 30, 2020.

### 8th Grade High School Release of Records

8th grade parents, please complete the Release of Records Authorization form in the Wednesday Envelope and return to the school office by November 1. This will allow us to send appropriate records to high schools for your child. There is no need to complete any additional records requests from a high school.

[8<sup>th</sup> Grade High School Release of Records](#)

### VIRTUS Child Protection Class

New volunteers must attend a VIRTUS child protection workshop and complete a selection.com background check through your VIRTUS account prior to volunteering. For details and requirements, please visit the St. James Parish webpage, click on the Parish Info tab, and then click on Archdiocese Child Protection Policy. The next workshop at St. James Parish is Tuesday, September 22 at 6:00 p.m. Register on the St. James Parish website.

## **CAFETERIA**

### **NEW INFORMATION**

#### **This Week's Menu**

##### **Thursday, September 17**

Grilled cheese sandwich, Doritos, carrots with dip, pears

##### **Friday, September 18**

Mini corn dogs, green beans, pineapple, cottage cheese

##### **Monday, September 21**

Pancakes, sausage, vanilla yogurt, strawberry cup

##### **Tuesday, September 22**

Chicken drummies, mashed potatoes, corn, applesauce

##### **Wednesday, September 23**

Cheese or pepperoni pizza, French fries, carrots with dip, peaches

### **REMINDERS**

#### **Volunteers**

Please see the updated schedule for September's cafeteria volunteers.

[September Volunteers](#)

## **ST. JAMES PTO**

### **NEW INFORMATION**

#### **Dine to Donate**

We are bringing this program back to help support local restaurants while also raising funds for the PTO! We are planning to do this monthly throughout the school year, with a different restaurant each month. We will advertise these through the weekly E-Envelope, PTO Facebook Page, and Wednesday Envelopes. Our first Dine to Donate is at Game On in the White Oak Shopping Center! It will take place ALL DAY on Tuesday, September 22<sup>nd</sup>. This month's Dine to Donate is Dine-In Only (this will vary by restaurant). You can either take in a flyer, or you can show an electronic copy on your phone. Game On will donate 15% of sales to our PTO! Please see the flyer in your Wednesday Envelope, or on the St. James PTO Facebook Page.

[Game On Dine To Donate](#)

#### **Spirit Shop Fall Promotional Sale**

The Spirit Shop is offering a limited time fall promotional sale! These items will be ordered through the school spirit shop (not the online shop). Please send your completed order form to school with your child. Your child's homeroom teacher will deliver it to the office. All orders must be placed and received by October 1, 2020. No late orders will be accepted. Delivery of ordered items will be in late October or early November. If an item is backordered through the manufacturer, it could take longer than expected to receive. Sizing and spec sheet links have been provided on the order form. Please check these links out carefully as the shop will be unable to except returns or issue store credit at this time. If you have any questions, please email Kelly Burton at [kcjackson@hotmail.com](mailto:kcjackson@hotmail.com). Happy shopping!

[Fall Promotional Sale Flyer](#)

#### **Room Parents Needed**

Don't forget to send in your Room Parent Volunteer form. The Room Parent Zoom Meeting is on Thursday, October 1<sup>st</sup> at 7:00 p.m. If you are interested, please remember to send in your form and e-mail address so that we can send you the link to the meeting.

[Room Parent Information](#)

## Fundraising Opt-Out Form

Thank you to everyone who has already submitted their Fundraising Opt-Out forms and funds! We appreciate your support! There is still time to opt-out of fundraising, so please send these in as soon as possible to help support the PTO!

[Fundraising Opt Out Form](#)

## Facebook Page

Hopefully, you have already liked the St. James PTO Facebook page! If not, please remember to like the page so you can see all of the wonderful things our PTO has been doing for our school! See pictures of the renovated teacher's lounge, chilled water stations, teacher appreciation snacks and drinks, and mask lanyards!

## Notes of Appreciation

**Daytime Committee** – a HUGE thank you researching the best kind of mask lanyards, clips, vendors and pricing! Thank you also for your hard work in organizing and distributing them to each classroom so that our kiddos have a safe way to prevent their masks from falling or getting lost. Thank you, Angela Hase!

## REMINDERS

### Questions for the PTO

Send emails to: [stjpto1844@gmail.com](mailto:stjpto1844@gmail.com)

### Spirit Shop

As you are all likely aware, the Spirit Shop is online this year. Please see the link below for your spirit wear ordering needs:

[Online Spirit Shop](#)

## ATHLETIC CLUB

### NEW INFORMATION

#### Gym and Basketball Coordinators Needed

The athletic board is still in immediate need of a gym coordinator. Please contact the athletic board if you can help the student athletes of St. James. A basketball coordinator for next year is needed. This position can shadow the current coordinator this year and then head the program next year.

### Dine to Donate

Please see the attached flyers for Dine to Donate opportunities.

[Chipotle Fundraiser Flyer](#)

[Raising Cain's Fundraiser Flyer](#)

### Boys Basketball Tryouts

Boys basketball is right around the corner. Please see the schedule below for tryouts/evaluations. Signups will open soon.

The evaluations/tryouts would be as follows:

Sunday, October 4 and Sunday, October 11

3rd grade: 3:00 p.m. - 3:45 p.m.

4th grade: 4:00 p.m. - 4:45 p.m.

5th grade: 5:00 p.m. – 6:00 p.m.

6th grade: 6:00 p.m. – 7:00 p.m.

7th grade: 7:00 p.m. – 8:00 p.m.

8th grade: 8:00 p.m. – 9:00 p.m.

## **PARENT SUPPORT**

### **Encouraging a Healthy Body Image**

[Click here](#) for an article on how to promote a positive body image for your kids.

## **ST. JAMES PARISH NEWS**

### **NEW INFORMATION**

#### **Parish Bulletin**

In case you missed this past week's bulletin, [click here](#) to access the information.

## **AROUND THE COMMUNITY**

### **NEW INFORMATION**

#### **Saint Ursula Academy**

Saint Ursula Academy is excited to announce upcoming events for prospective students! For a full list of events, or to register for any of these events, you may visit [www.saintursula.org/visit.aspx](http://www.saintursula.org/visit.aspx)

**Shadow Days** - October 1-January 12 - During your Shadow Day you will visit classrooms during instruction, take a tour of campus, have lunch, meet teachers, and be a Bulldog for a day! Days are limited so register early!

**Strategizing High School Admissions**- September 17, 6:30-7:30 p.m.

**Parent Coffee and Conversation** - September 23, 8:30-10:00 a.m.

**Virtual Educational Services Program Information Night:** - September 24, 6:30-7:30 p.m.

**Virtual Admissions Information Night:**- September 29, 7:00-8:00 p.m.

**Save the Date for Open House!** - October 25

If you have any questions, please feel free to contact Admissions Director, Michelle Dellecave, at [mdellecave@saintursula.org](mailto:mdellecave@saintursula.org).

[Saint Ursula Academy Flyer](#)

### **Mercy McAuley High School Shadow Day Registration Now Open**

Mercy McAuley's Shadow Day registration is now open to 8<sup>th</sup> grade girls! On Shadow Days, 8<sup>th</sup> grade guests will be placed into a small group of three or four 8<sup>th</sup> graders, and they will remain with this small "Pack" throughout the day. Unlike in years past, they will not follow one Mercy McAuley student the entire day. Instead, they will travel with their small 8<sup>th</sup> grade Pack, visiting several classes together throughout the day. They'll eat lunch with our Student Ambassadors, participate in a service project, learn cheers, and hear about clubs and extracurriculars from students. Full-day and some half-day options are available; Shadow Days begin in October. Registration is required at [www.mercymcauley.org/Shadow](http://www.mercymcauley.org/Shadow). To maintain safe social distancing, capacity will be limited for each Shadow Day. Additional dates will be added if needed. Any parents interested in a virtual shadow day option may contact Alli Miazga, Recruitment & Admissions Coordinator, at [miazgaa@mercymcauley.org](mailto:miazgaa@mercymcauley.org) or 681-1800 x2272.

### **Mercy McAuley High School Holds Parent Coffee Sessions**

Eighth grade parents are invited to learn more about Mercy McAuley from school leaders in a small conversational setting at its Parent Coffee Sessions. Join Mercy McAuley's school leaders for coffee and discussion about Mercy McAuley's values, academic and extracurricular offerings, and get answers to all your questions. Optional tours are available following the conversation. Parent coffee sessions will take place at 8 a.m. on every full-day Shadow Day, which makes it convenient for parents who are dropping their 8<sup>th</sup> grader off to shadow. Register at [www.mercymcauley.org/CoffeeSessions](http://www.mercymcauley.org/CoffeeSessions). To maintain safe social distancing, capacity will be limited. Additional sessions will be scheduled if needed.

### **Mercy McAuley High School Holds Parent Information Nights**

Mercy McAuley High School, located at 6000 Oakwood Avenue in College Hill, will hold several in-person and virtual

Parent Information Nights for 8<sup>th</sup> grade families. These evening sessions are designed for parents who would like to learn more about Mercy McAuley from school leaders, teachers and students. The sessions will cover topics including: Faith, Service and Campus Ministry; Academics, Schedule and Technology; Counseling and Student Services; Athletics and Extracurriculars; Tuition, Financial Aid and Scholarships. Optional tours will be available at the in-person sessions. The dates of the sessions are:

Tuesday, September 22 (In-Person Session) – 6:30 to 8 p.m.

Tuesday, September 29 (Virtual Session) – 6:30 – 8 p.m. *This session will focus exclusively on tuition, financial aid and scholarships.*

Tuesday, October 13 (Virtual Session) – 6:30 – 8 p.m.

Wednesday, October 21 (In-Person Session) – 6:30 – 8 p.m.

Registration is required at [www.mercymcauley.org/InfoNights](http://www.mercymcauley.org/InfoNights). To maintain safe social distancing, capacity will be limited at the in-person sessions. Additional sessions will be added if needed. Any questions can be directed to Alli Miazga, Recruitment & Admissions Coordinator, at (513) 681-1800 x2272 or [miazgaa@mercymcauley.org](mailto:miazgaa@mercymcauley.org).

## Seton High School

### **Paint Like A Saint!**

Hey 8<sup>th</sup> Grade Future Saint, join Seton for a virtual painting party!

Grab your friends for a Girls Night and create your own Seton masterpiece! A kit of Seton Sunshine will be delivered to your home, including a Shine at Seton stenciled 8x10 art canvas, a custom set of acrylic paints and paintbrushes courtesy of Stacie Kearns Art. Cost is \$25 and space is limited. Register by Friday, October 9 at

<https://www.setoncincinnati.org/admissions/future-saints-events/>.

### **Paint Like A Saint**

### **Shadow at Seton**

Your Future Saint will join a current student to experience a typical day at Seton High School AND learn a bit about the activities she could participate in during her high school career. Dates are available on a first come, first serve basis.

Schedule your Shadow visit at <https://www.setoncincinnati.org/admissions/plan-your-shadow-visit/>.

### **Rise & Shine – Parent Coffee and Conversation**

Join us to learn about Seton's academics and technology, as well as the application, financial aid and scholarship process. October 6 and October 27 from 8:30-9:30 a.m. in the Halo Café. Space is limited and registration is required at <https://www.setoncincinnati.org/admissions/admission-information-parent/>.

### **Open House**

Shine at Seton's Open House on Thursday, November 5 from 5:30-8:00 p.m. Thank you for considering Seton High School. We would love to have you and your family join the Seton Sisterhood!

## Western Athletic Club

Please see the attached information regarding junior tennis clinics.

### **Western Athletic Club**